

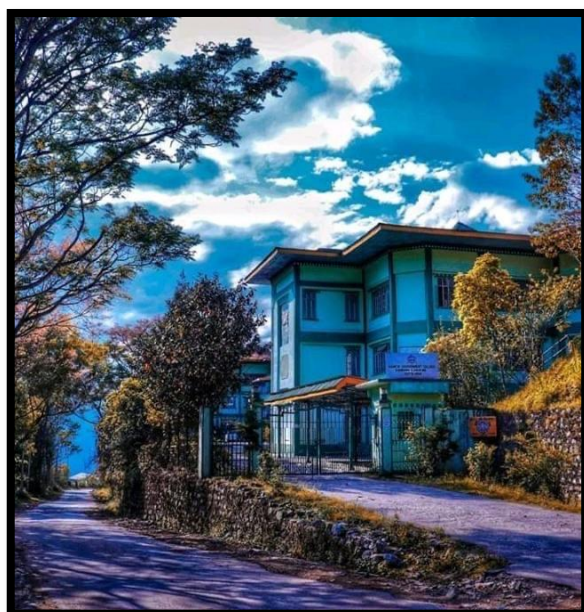
SIKKIM GOVERNMENT COLLEGE, NAMCHI, SOUTH SIKKIM



Affiliated to the Sikkim University

(A Central University established by an Act of Parliament of India, 2007)

(Assessed and Accredited by NAAC. Bangalore Grade-B CGPA: 2.16)



PROSPECTUS (2021-23)

For Post Graduate Degree Courses

(Commerce, Education & Geography)

NAMCHI GOVERNMENT COLLEGE

Principal: : Mr. Deepak Tewari (M.A. NET)
Vice Principal: : Dr. Tanka Prasad Dhungel (M.A., M.Phil., Ph.D.)
Dean (Students' Affairs): : Dr. Kamal Poudyal (M.Sc. Ph.D.)

Email id – namchigovtcollege@gmail.com

P.G. FACULTY PROFILE

| Course | Name | Designation | Experience | Qualification | Specialization |
|-----------------|----------------------------|---------------------|-------------------|-------------------------------------------|--------------------------------------------|
| M.Com. | Mr. Sanjay Kr. Subba (HoD) | Assistant Professor | 12 Yrs. | M.Com., NET/JRF | Accounting & Finance |
| | Dr. Sabita Sapkota | Assistant Professor | 7 Yrs. & 3 months | M.Com., NET, PhD | Accounting & Taxation |
| | Mr. Dewan Rai | Assistant Professor | 12 Yrs. | M.Com., B.Ed., NET(JRF), M.A. (Education) | Personal Management & Industrial Relations |
| | Ms. Tshering C. Lachungpa | Assistant Professor | 9 Yrs. | M.Com., NET | Accounts & Finance |
| | Mrs. Chang Doma Sherpa | Assistant Professor | 10 Yrs 6 Months | M.Com., M.B.A., NET | Accounting & Finance |
| | Mr. Shekhar Khatiwara | Assistant Professor | 1 Yr. | M.Com., NET(JRF) | Finance |
| | Ms. Una Hangma Limboo | Assistant Professor | - | M.Com., NET, B.Ed. | Accounting & Finance |
| | Mr. Sunil Limboo | Assistant Professor | 1 Yr. | M.Com., NET | Accounting & Finance |
| | Mr. Dinesh Darnal | Assistant Professor | 1 Yr. & 6 months | M.Com., NET | Accounting & Finance |
| | Mr. Pranay Tamang | Assistant Professor | - | M.Com., NET(JRF) | Accounting & Finance |
| M.Sc. Geography | Mr. Royal Rai (HoD) | Assistant Professor | 16 Yrs. | M.A., M.Phil. | |
| | Dr. Tanka Prasad Dhungel | Assistant Professor | 16 Yrs. | M.A., M. Phil., Ph.D. | |
| | Dr. Ajay Chettri | Assistant Professor | 16 Yrs. | M.A., M.Phil., SLET, Ph.D., PGDCA | |
| | Dr. Pankaj Kumar Das | Assistant Professor | 26 Yrs. | M.A., Ph.D. | |

| | | | | |
|-------------------|------------------------|---------------------|----------|---------------------------------------|
| | Mrs. Sushma Rai | Assistant Professor | 3 Yrs. | M.Sc., SLET, B.Ed. |
| | Dr. Dilliram Dahal | Assistant Professor | 5 Yrs. | M.A., Ph.D., UGC NET, NESLET |
| | Ms. Akila Bhutia | Assistant Professor | 2 Yrs. | M.A., M.Phil., NET/SLET |
| | Mr. Rikesh Pradhan | Assistant Professor | - | M.A., SLET |
| | Mr. Kalden Tamang | Assistant Professor | - | M.A., NET |
| M.A. Education | Dr. Binita Rai (HoD) | Assistant Professor | 3 Yrs. | M.A., B.Ed., Ph.D., NET |
| | Mr. Yugal Khanal | Assistant Professor | 3 Yrs. | M.A., B.Ed., SLET, TET, CTET |
| | Mrs. Anuradha Rai | Assistant Professor | 13 Yrs. | M.A, B.Ed., SLET, NET, M.Phil. |
| | Mrs. Diki Ongmu Lepcha | Assistant Professor | 9 Yrs. | M.A., B.Ed. , SLET |
| | Mrs. Dawa Lhamu Bhutia | Assistant Professor | 11 Yrs. | M.A Education & History B.Ed., TET |
| | Dr. Kriti Gurung | Assistant Professor | 2 Yrs. | M.A., NET, Ph.D. |
| | Ms. Diki Choden Bhutia | Assistant Professor | 2 Yrs. | M.A., NET |
| | Mr. Nabin Manger | Assistant Professor | 6 months | M.A, M.Phil., NET |
| | Mr. Santosh Subba | Assistant Professor | 1 Yr. | M.A., NET (JRF), SLET, CIG, B.Ed. |
| | Ms Sheetal Rai | Assistant Professor | 2 Yrs. | M.A., NET, SLET, TET |

ADMINISTRATION AND OFFICE STAFF

D&DO: Mr Dewan Rai

| SI No. | Names | Designation |
|--------|-------------------------|----------------|
| 1 | Mrs. Chhaya Mukhia | O.S. |
| 2 | Mr. Bhim Bdr Thapa | H.A |
| 3 | Mrs. Rama Katel | Librarian |
| 4 | Mr. Robin Rai | U.D.C |
| 5 | Mr. Ashis Rai | Accountant |
| 6 | Mrs. Neelam Sharma | U.D.C |
| 7 | Mr. Roshan Mani Pradhan | Lab. Assistant |
| 8 | Mr. Samir Tamang | U.D.C |
| 9 | Mrs. Rekha Bhandari | L.D.C |
| 10 | Mr. Kalchen Bhutia | Peon |
| 11 | Mr. Katok lepcha | Peon |

| Sl No. | Names | Designation |
|---------------|---------------------------|--------------------|
| 12 | Mr. Tashi Sherpa | Peon |
| 13 | Mr. Devi Maya Gurung | Safai Karmachari |
| 14 | Mrs. Shova Rai | Safai Karmachari |
| 15 | Mr. Ram Iquabal Ram | Safai Karmachari |
| 16 | Mrs. Sangita Rai | Office Assistant |
| 17 | Mrs. Bina Limboo | Office Assistant |
| 18 | Mr. Rakesh Rai | Lab. Attendant |
| 19 | Mrs. Sabina Chhetri | Lab. Attendant |
| 20 | Mrs. Rojita Subba | Lab. Attendant |
| 21 | Mrs. Harka Lachi Rai | Lab. Attendant |
| 22 | Mr. Suraj Gurung | Lab. Attendant |
| 23 | Mrs. Mumtaz Rai | Lab. Attendant |
| 24 | Mrs. Hema Gurung | Lab. Attendant |
| 25 | Ms. Sarala Limboo | Multi Task |
| 26 | Ms. Marin Darnal | Multi Task |
| 27 | Mr. Lokesh Chhetri | Lab. Instructor |
| 28 | Ms. Sienna Manger | Lib. Attendant |
| 29 | Mr. Milan Rai | Office Assistant |
| 30 | Mrs. Devika Tamang | Office Assistant |
| 31 | Mr. Madan Kr Chhetri | Peon |
| 32 | Mr. Pradeep Kr Rai | Peon |
| 33 | Mr. Harka Bdr Chhetri | Gardner |
| 34 | Mr. Jeet Man Rai | Night Guard |
| 35 | Mr. Ram Rup Rai | Driver |
| 36 | Mr. Meeraj Rai | Gate keeper |
| 37 | Mr. Passang Bhutia | Computer Operator |
| 38 | Ms. Aruna Manger | Safai Karmachari |
| 39 | Mrs. Priyadarshini Gurung | Office Assistant |
| 40 | Mr. Dawa Tsh Bhutia | Senior driver |
| 41 | Mr. Dal Bdr Das | Senior driver |
| 42 | Mr. Arun Rai | L.D.C |
| 43 | Mr. Lako Tsh. Bhutia | Chowkidar |
| 44 | Mr. Pratima Lakhandri | Office Assistant |
| 45 | Ms. Sarmila Gurung | Office Assistant |
| 46 | Ms. Regina Rai | Safai Karmachari |
| 47 | Mrs. Alina Darnal | Lab Attendant |
| 48 | Mrs. Kamala Chhetri | Safai Karmachari |
| 49 | Mrs. Phurmit Lepcha | Safai Karmachari |

Sikkim Government College, Namchi

Sikkim Government College, Namchi was set up on 18th August 1995 to cater to the needs of higher education in particularly students of South and West District but at present we have admitting students of all Districts in Sikkim and other parts of the country in general. It was started in a rented

building in Namchi Bazaar in the initial stages and was shifted to present campus at Kamrang on 18th August 2003 co-educational institute and is affiliated to the Sikkim University which is a central university established by an act of parliament of India.

The Sikkim Government College, Namchi is located at Kamrang, which is about four kilometers away from Namchi, the District Head Quarter of South District. The college has spacious rooms and quiet environment most apt for teaching and learning process. The college has a mammoth structure in three storey's consisting of classrooms, office, library, laboratories, separate common rooms for boys and girls and a spacious multipurpose Auditorium. Construction work of staff quarters and separate hostels for boys and girls with an intake capacity of more than seventy two students in each is completed and it is expected that those will soon come into function to serve the need of students as well as faculty members. A sports complex with a playground is being developed in the campus. With its ample area of land, there is always a chance of expansion of the college infrastructure in the near future.

The medium of teaching is English and the college follows the Semester system under the guidelines of Sikkim University. The college offers Honors courses in Science, Humanities and Commerce. The discipline of Journalism and Mass Communication is one of the unique aspects of College in Sikkim. With the approval from higher authority Sikkim Government College, Namchi has started Post Graduate Course in Education, Commerce and Geography, which are an extended course of Sikkim University.

The college also has an IGNOU (*Indira Gandhi National Open University*) study Centre (2404) within the campus facilitating a number of needy students with several undergraduate and post-graduate programmes besides those offered by the affiliating University. Further, Sikkim Government College, Namchi has been Accredited by National Assessment and Accreditation Council (NAAC) which is an autonomous Institution under University Grant Commission (UGC) with Grade B with a CGPA score of 2.76.

The college also has a Career Counseling Cell formed as per the guidelines of the Department of Human Resource Development to guide and motivate the students for various courses of higher studies and to expose them to various job opportunities.

Master's Degree Programme

The following discipline has special eligibility criteria for admission as stated below-

| Department | Programme | Total Intake | Minimum Eligibility/ Area of Specialization |
|------------|-----------|--------------|----------------------------------------------------------------------------------|
| Commerce | M.Com. | 15 | B.Com. Honours with 45 % marks or B.Com. Pass Graduate with 56% marks |
| Geography | M.Sc. | 15 | B.A./B.Sc. Honours in Geography with 45 % marks from any recognized University |
| Education | M.A. | 15 | B.A. Honours in Education with 50 % for General and 45 % marks for SC/ST/ OBC/DA |

Note* Preference will be given to those who had HONS. in U.G. in a specialized subject.**

SELECTION PROCESS

- a) **M.Com-** Admission based on merit list drawn from marks of Honours paper / last examination passed of qualifying examination and an entrance test.
- b) **M.A./M.Sc. in Geography-** A merit list drawn from marks of Honours Paper obtained in qualifying examination / last examination passed of qualifying examination and an entrance test.

- c) **M.A. in Education-** A merit list drawn from marks of Honours Paper obtained in qualifying examination / last examination passed of qualifying examination and an entrance test.

CATEGORY WISE RESEERVATION ON INTAKE CAPACITY:

- a) The 85% of the intake capacity of all the Government Colleges will be reserved for Certificate of Identification or Sikkim Subject Holders.
- b) 10% of the Intake Capacity will be allotted to Residential Certificate Holders. Only the certificates issued in pursuance of Home Department Notification No: 23/Home/2015/ dated 15/05/2015 will be considered valid.
- c) 5% intake capacity will be allotted to wards of Regular State Government Employees (Non-local); Central Government Employees, Army Personal, CPMF transferred or working in Sikkim at the time of Admission of their wards, belonging to outside the state.

Note: If the seats in any of the category remain vacant it would be accordingly allotted to the candidate having Certificate of Identification, Sikkim Subject and Residential Certificate Holder. Further, if the seats are still vacant it would then be considered to Regular State Government Employees (Non-Local): Central Government Employees, Army Personal, CPMF transferred or working in Sikkim at the time of Admission of their wards on the basis of merit.

Admission Schedule

| Particulars | Date |
|----------------------------------------------------------|------|
| Link for Online Prospectus form will be available. | |
| Submission of Application form by candidates in College. | |
| Last date of Submission | |
| First Merit List will be declared | |
| Final Counselling for filing of vacant seats | |
| Closure of Admission with final list | |

Ordinance for Choice Based Credit System (CBCS) for 2 years Master's Degree.

| Marks in % | Grade | Grade Point |
|------------|-------|-------------|
|------------|-------|-------------|

| | | |
|--------------|----|----|
| 90 and above | O | 10 |
| 80-89.99 | A+ | 9 |
| 70-79.99 | A | 8 |
| 60-69.99 | A- | 7 |
| 50-59.99 | B+ | 6 |
| 40-49.00 | B | 5 |
| 30-39.99 | B- | 4 |
| 20-29.99 | C+ | 3 |
| 10-19.99 | C | 2 |
| 0-9.99 | C- | 1 |

Applicants admitted in Post- Graduate Courses are required to acquaint themselves with CBCS by meeting their respective Head of Departments and on the Sikkim University website.

FEE PAYABLE BY A STUDENT FOR DIFFERENT DEGREES

| Department | Commerce | Geography | Education |
|-----------------------------------------|-----------------|--------------------|------------------|
| Programme | M.Com. | M.A. /M.Sc. | M.A. |
| Admission | 1140 | 1140 | 570 |
| Marksheet | 228 | 228 | 228 |
| Certificate | 342 | 342 | 342 |
| Examination | 2280 | 2280 | 1140 |
| Library | 570 | 570 | 570 |
| Identity Card | 114 | 114 | 114 |
| Alumini Fee | 100 | 100 | 100 |
| Registration | 228 | 228 | 228 |
| Tution fee for 1 st Semester | 1140 | 684 | 684 |
| Departmental Library | 500 | 500 | 500 |
| Total | 6642 | 6186 | 4476 |

TUITION FEE TO BE PAID EVERY SEMESTER FROM 2nd SEMESTER ONWARD AT THE BEGINNING OF THE SEMESTER (In Rs.)

| SL. No | Department | Programme | Tuition fee |
|---------------|-------------------|------------------|--------------------|
| 1 | Commerce | M.Com. | 1140 |
| 2 | Geography | M.A./M.Sc. | 1140 |
| 3 | Education | M.A. | 684 |

Note -

* **Registration fee shall not be imposing for those students already registered in Sikkim University (Students passed U.G. from affiliated colleges & SU departments).**

** **Tuition fee for 1st semester to be paid at the time of admission along with other one-time fees.**

*** **Students must deposit application form fee of Rs 500 and course fee in NGC Account no. :**

BANK: STATE BANK OF INDIA

ACCOUNT HOLDER NAME: PRINCIPAL NAMCHI GOVT. COLLEGE

A/C NO-11220295082

IFSC CODE-SBIN0007516

BRANCH –NAMCHI

MICR CODE -737002516

EXAMINATION AND EVALUATION

As per the framework of Sikkim University, the Examination pattern comprises of 3 sessional tests and an end semester examination as mandatory components of the evaluation exercise. Since, The University has introduced the CBCS from 2012 and is actively considering, in compliance with the UGC guidelines in the matter, to get the end-term examination scripts of core papers evaluated externally.

Accordingly, students admitted to the privileges of this university are required to go through the following evaluation pattern.

Subject/Paper wise Evaluation Pattern

| Semester wise Evaluation Process. Each Semester paper has 4credits | Weightage |
|-------------------------------------------------------------------------------|-----------------------|
| First Sessional Test | 25 %; 1 credit |
| Second Sessional Test/ Practical Tests wherever applicable | 25 %; 1 credit |
| Third Sessional Test | 25 %; 1 credit |
| End Semester Examination | 50 %; 2 credit |
| Attendance 75% minimum Audit Course in National Service | Mandatory |
| Total | 100% 4 credits |

Note-

****First Sessional Test will be a Theory Test. Second Sessional Test may either be a theory or a practical test. University departments will have three Sessional Tests out of which the best two are counted for computation of SGPA.**

ATTENDANCE REGULATION

As per the University Regulations, 75% of attendance of the total classes held in each. Subject/paper in a particular semester is a must. Not attaining this mark, a student will be debarred from sitting in the examination. In such case, a student has to repeat the entire examination for the subject in the next subsequent semester applicable.

LIBRARY

The college library is equipped with Text Books, Reference Materials, Magazines, Periodicals and Newspapers. The students are to possess membership cards in order to avail the facilities of the library. There is large and spacious reading arena for the students. Within the library, all students must maintain complete silence and discipline.

RULES & REGULATIONS

1. Reference books, periodicals, and newspapers are not borrowed out; hence the students have to study them at the library itself.
2. Books have to be refunded on or before the last date mentioned on the date-sheet.

3. A fine of Rs. 5/ per day shall be levied for delay in returning the books.
4. Books must be handled with care. Students must not write any remark on the pages or mutilate them.
5. Books should be returned on or before the last date mentioned in the date sheet. If a book is lost, it must be replaced by paying three times the original cost of the book.
6. Students must produce the identity card/ library card on demand by the Librarian for availing the services of the reference materials, question papers and syllabus etc.
7. Students have to return library books, library cards and identity cards and procure clearance. Certificate before every university examination.
8. If a Library card/Identity card is lost, duplicate card will be issued on request on a payment of a fine of Rs.50/.
9. No library book will be issued during the winter and the summer vacations. Students should submit the library books issued before the winter vacation for necessary stock verification.
10. Library Membership Cards and College Identity cards need to be renewed after successful completion of each semester.

EXTRA CURRICULAR ACTIVITIES

NATIONAL CADET CORPS (NCC)

The College has college besides NCC. This helps in promoting self confidence, character building and well disciplined career. Interested students may submit their application for enrolment in the prescribed form available with the Programme Officer, NCC.

NATIONAL SERVICE SCHEME (NSS) and RED RIBBON CLUB (RCC)

The college unit of the NSS looks forward for a healthy physical and psychological atmosphere. It is funded by the State Government as well as by the Central Government. Mass awareness programmes in various fields, Cleanliness Drive, Blood Donation Camp and many other social concerns are the main features of the NSS. Interested students may join their hands in nation building through the services of the NSS and promote their zeal of constructive social works. The college under the supervision of NSS also functions the responsibilities of Red Ribbon Club (RCC), which organizes various awareness programmes about HIV/AIDS and Sexually Transmitted Diseases and Blood Donation Camps.

GAMES AND SPORTS

Games and Sports are the inevitable parts of a student's life. Realizing this, the college pays utmost

heed to this sector in many ways. The Department of Physical Education of the college looks after the activities in this arena. Besides organizing the annual Sports Meet, the college also organizes various sporting activities from time to time. The sole aim of all these is to cultivate the trend of competition, physical proficiency and brotherhood amongst the students and to give them a chance to mingle with the universal platform. Eminent students of this field are also felicitated.

The college has separate Common Rooms for Boys and Girls with facilities like Table-Tennis, Carom Board, and Chess etc. Besides, the college also conducts other outdoor games like Volley Ball and Badminton. Presently, the college playground is under construction and it is expected to come into function by this semester.

LITERARY AND CULTURAL ACTIVITIES

Literary and Cultural Activities are also promoted and encouraged by the college. Programmes like Debate, Quiz, Extempore Speech, Elocution, Essay Writing, Seminars are held from time to time in the college. Cultural Programmes like Dance, Songs and enactment of Plays are also organized to feature in various occasions. The college auditorium is best used in these programmes. The college also publishes its annual magazine which provides ample opportunities to the students for an exposure of their talents.

SCHOLARSHIP SCHEME

Scholarship to the needy and authenticated students as permissible under the norms of the State and The Central Government will be offered and notifications in this regard will be given from time to time. This includes the scholarships given to the students of SC, ST, OBC, MBC and BPL categories.

GENDER SENSITISATION UNIT

Gender Sensitisation Unit (GSU) at college level has been constituted from May 2011 under the Sikkim University Policy against Sexual Harassment and in accordance with the guidelines laid down by the Honorable Supreme Court of India, in its ruling on the Writ Petition (Criminal) Visakha and others versus the State of Rajasthan and others [JT 1997(7) SC 384] on the prevention and deterrence of sexual harassment of women at the work place. The prior objective of the GSU is to provide an environment for work and study free from sexual harassment, intimidation, discrimination or exploitation. The students who face any problem of this kind will always be looked after and safeguarded by the college Gender Sensitisation Unit (GSU).

IGNOU

The College has a full-fledged study centre of the *Indira Gandhi National Open University*

(IGNOU). It offers various Bachelor's and Master's Degree, Diploma and Certificate programmes through Distance mode to the needy students who could not pursue the study on a regular basis. The centre bears the code-2404.

CAREER COUNSELLING CELL

The college has formed a Career Counselling Cell as per the instructions of the Human Resource Development Department, Government of Sikkim. This cell aims at guiding and motivating the students for various courses of higher studies. It also counsels the students about the various job opportunities on local, national and international levels which they might get benefitted with. Conductance of Campus Recruitment Interviews is also an aim of the Cell. Organizing various influential talk and guidance session, it aims at the complete exposure of the students. The Career Counselling Cell, Namchi Government College in collaboration with South District Administration has started organizing campus placement programme in the college with various industrial firms in Sikkim from 2016.

LEGAL ADVISORY CLUB

The college has formed a legal advisory club to facilitate the students with various issues related to legal aspects. It orients the students towards various legal suggestions through awareness and counseling sessions in coordination with the district legal authorities.

LITERARY SOCIETY

The college has a literary society which focuses on organising various literary activities within the college on a multilingual basis. It aims at conducting monthly literary activities for promoting talents and exploring hidden potentials amongst the students.

Besides, the college also has the following committees to cater to the needs of the students as well as the staff.

- COLLEGE MANAGEMENT COMMITTEE**
- PROJECT MONITORING UNIT (UNDER RUSA)**
- ANTI RAGGING COMMITTEE**
- GRIEVANCE REDRESSAL CELL**

□ **JOURNAL PUBLICATION COMMITTEE**

□ **NATURE CLUB**

□ **INTERNAL COMPLAIN COMMITTEE**

TRANSPORT AND COMMUNICATION

The college has its own two buses for the transportation of the students as well as the staff members from Namchi Bazar to the College and vice versa. Students may avail this opportunity by paying the bus fare per trip as prescribed by the college authority. The time schedule of the plying of the bus is notified from time to time.

LITERARY ACTIVITIES INVOLVING ALL THE DEPARTMENTS TO BE CONDUCTED EVERY MONTH AND NOTICE REGARDING THIS WILL BE SERVED FROM TIME TO TIME.

Important committees of Namchi Government College

Important committees of SIKKIM GOVERNMENT COLLEGE, NAMCHI

CO-ORDINATORS AND CONVENORS OF DIFFERENT CENTRES OF THE COLLEGE

| | |
|-----------------------------------------|----------------------------------------|
| Internal Quality Assessment Cell (IQAC) | :Dr. Kamal Poudyal |
| RUSA Co-ordinator | :Dr. Diki Bhutia |
| Co-ordinator, IGNOU | :Mr Dilli Ram Sharma |
| Convenor, Gender Sensitization Unit | :Mrs Laxmi Rai |
| Programme Officer, NSS | :Dr Kamal Poudyal |
| ANO NCC (Girls) | :Dr. Sabita Sapkota & Ms, Malavika Rai |
| NCC(Boys) | :Dr.Bikash Sharma, |
| Convenor, Research Cell | :Dr. Panu O. Pazo |
| Convenor, Career Counselling Cell | :Ms. Cherrila Bhutia |

College Management Committee:-

| | | |
|------------------------|-------------------------|--------------|
| Principal: | Mr. Deepak Tewari | :Chairperson |
| Vice Principal: | Dr. Tanka Prasad Dungal | :Member |
| Dean: | Dr. Kamal Poudyal | :Member |

| | | |
|-----------------|----------------------------|---------|
| Members: | Mrs. Chhaya Mukhia, O.S. | :Member |
| | Dr. Tsewang G. Bhutia | :Member |
| | Mr. Shiva Kr. Sharma | :Member |
| | Mr. Royal Rai | :Member |
| | Mrs. Anuradha Rai | :Member |
| | Dr. Ajay Chettri | :Member |
| | Mr. Sanjaya Kr. Subba | :Member |
| | Mrs. Shanti Tamang | :Member |
| | Mr. Yugal Kishore Khanal | :Member |
| | Mr. Saran Kr. Chettri | :Member |
| | Mrs. Rama Katel, Librarian | :Member |
| | Mr. Asish Rai, Accountant | :Member |

Internal Quality Assurance Cell (IQAC):

1. Dr. Kamal Poudyal (Coordinator)
2. Dr. Panu O. Pazo
3. Dr. Ajay Chettri
4. Dr Diki Bhutia
5. Dr. Bishnu Sharma
6. Mr. Deepand Subba
7. Ms. Yangchen Bhutia

Project Monitoring Unit (PMU&RUSA)

1. Principal: Mr. Deepak Tewari- Chairperson
2. Vice-Principal: Dr. Tanka Prasad Dhungel-Member
3. Dean (SA): Dr. Kamal Poudyal- Member
4. Dr. Diki Bhutia (RUSA Co-ordinator)- Member
5. Mrs. Chhya Mukhia, O.S.- Member
6. Dr. Tshewang G. Bhutia- Member
7. Dr. Panu O. Pazo- Member
8. Mr. Royal Rai- Member
9. Mr. Dewan Rai- Member
10. Dr. Sabita Sapkota (Technical Support)
11. Dr. Bidhnu Sharma- Member
12. Mrs. Rama Katel, Librarian- Member
13. Mr. Ashsis Rai, Accountant- Member
14. Mr. Sanjay Rai, Students Representative

Career Counselling

Co-ordinator: Mrs Cherrila Bhutia

1. Mr Dewan Rai
3. Mr. Shekar Khatiwara
4. Kimla Dorjee Bhutia

College Research Cell:

Co-ordinator: Dr Pazo D.Pano

1. Dr. Kamal Poudyal
2. Dr Pankaj Kr. Das
3. Mr.Shiva Kr. Nepal

4. Dr. C.P Khatiwada
5. Dr. Diki Bhutia
6. Dr. Gracy Maria Subba

Anti Ragging Cell:

Co-ordinator: Ms Diki O. Lepcha

1. Mr Tshering W.Bhtia
2. Mr Sabat Rai
3. Ms Uden Bhutia

Discipline Committee:

Co-ordinator: Dr. Kamal Poudyal

1. Mrs Laxmi Rai
2. Mr Sanjay Kr. Subba
3. Mr Biswas Hang Subba
4. Mr Jonah Rai
5. Mrs. Sushmita Gurung
6. Ms. Kimla Bhutia

Gender Sensitization Unit:

Co-ordinator: Mrs Laxmi Rai

1. Ms Sweta Tiwari
2. Dr Yasoda Pradhan
3. Mr Tshering Namgyal Bhutia
4. Ms Tshering C. Iachungpa
5. Ms Yangchen Bhutia

Red Ribbon Club:

Modal Officer: Dr Diki Bhutia

1. Ms Maheswari Kharga

Literary Cell:

1. Mrs. Laxmi Rai- Convenor
2. Mr. Durga Psd. Sharma
3. Mr. Tshering Namgyal Bhutia
4. Mr. Karma Namgyal Bhutia
5. Mr. Bhim Psd. Limboo
6. Mrs. Lhadum Lepcha
7. Mr. Tilak Berdewa
8. Mr. Bhim Bdr. Thapa

Hostel Committee (Boys):

1. Mr. Saran Kr. Chettri – Convenor
2. Mr. Royal Rai
3. Dr. Tshewang G. Bhutia
4. Mr. Depand Subba
5. Mr. Tshering W. Bhutia

Hostel Committee (Girls):

1. Dr. Chewang D. Bhutia – Convenor
2. Ms. Bindhya Rai
3. Ms. Cherrila W. Bhutia
4. Ms. Malvika Rai
5. Ms. Yangchen Bhutia

RULES AND REGULATIONS OF THE COLLEGE

For smooth and effective function of the College, students shall abide to the

following code of conduct for the maintenance of stability, discipline and decorum within the college premises. Strict action will be taken for any discrepancy observed.

A) Students will follow and observe the College culture, tradition, rules and regulations.

B) Students will carry out all orders of the Principal and the members of the Staff. They shall be directly answerable to the Principal for their behavior in general and their conduct in the premises in particular.

C) Students shall behave politely with the Principal and the staff of the college. They will also behave cordially with the fellow students.

D) Any act of disobedience, improper conduct or indecent remarks, writing of posters will be viewed very seriously and measures may be resorted to, in order to deter such behavior.

E) Students shall ensure that they use classrooms, common rooms, furniture, laboratory, library books and all other college properties with utmost care.

F) The cost of any damage done will be recoverable from students either individually or collectively as the case may be.

G) Students are expected to acquaint themselves with the information displayed on the notice boards from time to time.

H) Change in local or permanent address of a student should be immediately intimated to the college office in writing.

I) No money shall be collected for any purpose what so ever without an authenticated and prior permission of the Principal.

J) Students will not hold any meeting or gathering without the prior approval of the Principal.

K) Smoking, gambling, use of substance abuse and drugs, ragging and eve-teasing are strictly prohibited and punishable under the governing norms.

L) All Students should have functional email ID (mandatorily)

M) Students shall not be involved in any illegal activities outside the college premises.

Fines for Misconduct of Behaviour:

1. Those students who do not adhere to the prescribed uniform code will be fined a sum of Rs 300/-.
2. Students found smoking, chewing tobacco, gutka, pan masala, will be fined a sum of Rs. 500/-.
3. A student found using unfair means during examination will be debarred from writing examination.
4. Students who engage in any kind of illegal activities outside campus in college uniform shall be immediately suspended from the college.
5. No apologies shall be accepted after the third time of misconduct of behavior.
6. The College Disciplinary committee shall be responsible to take stern action against the students who is found going against the decorum and discipline of the college.
7. In special case parents of the offender will be summoned for taking disciplinary action by the members of the discipline committee.

Principal
Sikkim Government College, Namchi
College, Namchi

Dean of Students Affairs
Sikkim Government

Documents to be submitted with application form:

1. Self Attested four photocopies of listed below-

a) Graduation Marksheet & Certificate.

b) Class XII Mark sheet & Certificate.

c) Class X Marksheet & Certificate.

d) A valid photo ID (PAN Card, Voter's ID Card, ADDHAR Card, Passport, Driving License).

e) Application Fee Receipt.

f) Physically Challenged Certificate issued by Welfare Department if applicable.

f) Passport Size Photo (Two Copies)

g) Undertaking Forms to be dully signed and submit.

d) Caste Certificate (SC/ST/OBC/MBC)

e) Sikkim Subject /Domicile/ Other relevant documents

f) Residential Certificate if falls under RC Category. Certificate must be issued as per Government of Sikkim.

Note:

1. Originals of all the testimonials have to be produced at the time of admission for verification.

2. Presence of Parent or Guardian is mandatory at the time of Admission.